

**THE STATUTE**  
**OF THE ACADEMY OF SCIENCES**  
**OF THE REPUBLIC OF ALBANIA**

Pursuant to the Law no. 9655, of 11.12.2006 “On the Academy of Sciences of the Republic of Albania”, amended, and of the European Code of Conduct for Research Integrity, the Assembly of the Academy of Sciences of the Republic of Albania approves this  
**(Amended by Decision No. 15, of 30 June 2017 of the ASA Assembly)**

**S t a t u t e**

**I**  
**General provisions**

***Article 1***

1. The Academy of Sciences of the Republic of Albania (the Academy hereafter) is the highest scientific institution in the Republic of Albania.
2. The Academy is a public legal body, with rights and responsibilities provided for in the Constitution, in the law on the Academy and other specific sub-laws, actualized in this Statute.
3. The Office of the Academy is in Tirane.
4. The Academy has its own emblem.
5. The Academy has its round-shaped seal with its text in Albanian.
6. The data of the foundation of the Academy is 10 October 1972.
7. The Academy of Sciences acts through a selected set of scientists.
8. The Academy is an institution with administrative autonomy and scientific independence. In its activity, it is guided by the scientific truth and the national interests, providing for the freedom of expression and the scientific thought.
9. The Academy aims to establish a just relationship between the freedom of research and the need for benefits, to serve the country’s development, from the funding provided by the state.
10. The Academy has the copyright on its scientific product and on the monetary and material properties established as provided for by law.

**II**

**The functions of the Academy of Sciences**  
***Article 2***

1. The Academy coordinates, supports and provides for stimuli to research and to its scientists.

2. Through its members and specialist groups, it leads projects, conducts fundamental or applied research in various fields, and assists in the implementation of such research.

3. It proposes to open new fields of research, in compliance with the needs of the country's development

4. It provides counseling and necessary expertise to high level state institutions, in view of solutions to important issues of the country's development and for the drafting of the laws relating to the science development.

5. It cooperates with institutions and other public and private institutions at home for conducting research in various fields of science.

6. It establishes and develops cooperation relations with the scientific institutions of other countries; it helps in the coordination of the activities of various scientific bodies that operate under its authority, as well as international scientific organizations, with a view to achieving a more effective integration in the world science.

7. It publishes specialized periodic journals and other scientific works in all the fields of science

8. It holds scientific congresses and conferences at national and international level.

9. It manages and maintains a balance in the development of the various scientific disciplines and their representation in the Academy, in compliance with the needs of the country and the scientific achievements in various fields.

10. It organizes temporary or permanent groups or commissions of national relevance to support the strategies for research and development, for the organization of inter-disciplinary research, with the participation of its members as well as of researchers out of the Academy.

11. It organizes competitions and awards scientific prizes, lectoriums and activities to promote scientific works, awards or recognizes patents in research, prepares and conceives radio or television programs of its copyright, collects and records research data etc.

12. It monitors and supports the rights of its members and all academicians and researchers, regarding the establishment of favorable crucial and material conditions for research.

### **III**

## **The composition of the Academy of Sciences**

### ***Article 3***

1. The structure of the Academy includes the assembly, the sections, the executive council, the presidency, the library and the administrative sectors.

2. The Academy consists of regular members, permanent members, associated members and honorary members.

3. The regular and the honorary members of the Academy hold the title “Academician”, which they retain even after retirement. They are no more than 30. The permanent members do not exceed 10 persons. The title “Academician” is a scientific one.

4. The associated members of the Academy do not exceed 15 persons and they hold the title “Associated Academician”.

5. The Assembly consists of the regular members, the permanent members and the associated members. As a rule, every two years, the Assembly determines the number of the new regular and permanent members that shall be admitted until the total composition of 30 members.

6. The same procedure is applied for the admission of the associated members until the fulfillment of the number of 15 members.

7. The regular members of the Academy are admitted from the list of the associated members, and, in special cases, from other scientists who have not been previously associated members, but these candidates have to win at least three fifth of the votes of the Assembly members.

8. The honorary members do not exceed 28 persons.

#### ***Article 4***

1. The regular members of the Academy are elected from the outstanding scientists holding the title “Professor”, and who are associated members of the Academy, who have or used to have Albanian nationality, and who, through their original works of generalized nature and at a high scientific level, have theoretically and practically solved problems of significant importance in the field of science, economy, arts and culture, and have rendered a significant contribution in the university and post-university education and upbringing of the young scientists. The candidates for regular members of the Academy may be selected from outstanding Albanian scientists who have not been awarded the title “Professor” in Albania, but they have the scientific degree “PhD” or “Doctor”, working at universities or research centers abroad, and have rendered academic contributions, beyond the expectations defined in the legal and sub-legal acts relating to the requirements for acquiring the title “Professor”. After the completion of the total number as provided, the admission of new members is open only for vacancies, but not necessarily in the same scientific fields of the vacancies.

2. In special cases, the regular members of the Academies can be elected from candidates who are personalities not holding the title “Professor”, with outstanding merits in various fields of literary and artistic creativity.

3. The permanent members of the Academy may be elected from the Academicians who are already 75 years of age and have rendered valuable contributions widely evaluated at national and international level.

4. The associated members of the Academy can be from candidates holding the title “Professor”, who have or used to have the Albanian nationality, who, through their scientific research and works have rendered valuable contributions to the development of science and to the university and post-university education and upbringing of the young scientists. The candidates for associated members of the Academy may be selected from outstanding Albanian scientists who have not been awarded the title “Professor” in Albania, but they have the scientific degree “PhD” or “Doctor”, working at universities or research centers abroad, and have rendered academic contributions, beyond the expectations defined in the legal and sub-legal acts relating to the requirements for acquiring the title “Professor”. After the completion of the total number as provided, the admission of new members is open only for vacancies, but not necessarily in the same scientific fields of the vacancies.

5. The honorary members are elected from candidates who are outstanding personalities in other countries, who have rendered valuable contribution in research, serving the interests of the development of our country.

6. Senior officials of the state administration and high level officials of political parties can not run for being elected as regular or associated members of the Academy during the exercise of these duties.

7. **The regular members, the associated members and the permanent members of the Academy of Sciences, prior to their being elected, shall complete the “Application Form to provide information for the officials prior to their nomination/election at high public posts”**. (pursuant to the Article 29, point 1, letter gj, of the law no. 45/2015 “*On the right to information on the Documents of the State Security of the People’s Socialist Republic of Albania*”).

**(Amended by Decision No. 15, of 30 June 2017 of the ASA Assembly)**

### **Article 5**

The regular and the associated members of the Academy:

Have the following responsibilities:

1. To participate actively in the meetings of the Assembly of the Academy and in the meetings of the respective section; in the case of unjustified

- absences for more than a year, the Assembly, on the proposal of the Presidency of the Academy, discusses the situation and communicates its concern to these members.
2. To fulfill their responsibilities relating to their status as members of the Assembly of the Academy.
  3. To contribute directly with their personal activity or in the position of group leader or project leader, within or out of the Academy, through research and by elaborating solutions to important scientific problems.
  4. To report periodically in the scientific bodies of the respective field of science about the achievements in their scientific activity.
  5. To set important scientific problems, as needed, to the respective section or the Assembly.
  6. To report at the end of each year, about their academic activity and deliver a full list of their publications, their participations and presentations in scientific events and the scientific projects. This information is published on the Academy's website.
  7. To deliver to the Academy's archive (electronic and hard copy) a copy for their research as reported in the annual activity and on the list of personal scientific publications.

They have the right:

1. to benefit from the financial resources of the Academy for the publication of their work, for scientific and research services at home or abroad etc.; to freely use the archive and library resources of the Academy, the free electronic devices and any other material opportunity that serves to their research; to promote their scientific publications in the Academy facilities.
2. to lead scientific projects of the Academy and to propose the collaborating staff in these projects; the project, the platform and the implementation staff are approved by the respective section.
3. to freely use the scientific title "Academician" in their own publications or in other forms of their public presentation.
4. to submit to the Academy their works for publication.
5. to freely use the right of vote in all the cases as provided for by this statute.
6. to be elected in the governing bodies of the Academy.

### ***Article 6***

The proposals for new members of the Academy are proceeded as follows.

a) Based on the proposal of the Presidency of the Academy, the Assembly defines the fields of science, which the new members will be selected from and the respective number of these new members.

b) The members of the Academy, the councils of Professors at faculties or the research institutes as well as the Senates of the higher schools have the right to submit proposals for candidates as new members of the Academy. The interested persons have the right to apply directly, provided that they have two references from scientists whom they have collaborated with.

c) The files of each candidate are submitted to the respective section.

ç) The plenary meeting of the Section, by secret ballot and with a simple majority of votes (not fewer than 50%+1) of all the members of the Section, votes for the running candidates. The voting results, in the quality of counseling, and the files of all the candidates are then submitted to the Presidency, which presents these to the Assembly for examination and approval.

d) When there are candidates in a larger number than determined for each field of science, the Assembly elects from the candidates as many as assigned for each field. In case no candidate wins the necessary number of votes of the majority of all the members of the Assembly (not fewer than 50%+1), the voting is repeated one by one for each candidate who has won no fewer than 40 per cent of the votes (in the number of candidates as assigned) and finally, the winning candidates are those who have won the simple majority of votes (not fewer than 50%+1) of the present members of the Assembly, through the secret ballot.

dh) This procedure is applied for the admission of the associated members too. The associated members can run as candidates for members at any time that a new vacancy is announced.

### ***Article 7***

The proposals for the admission as members of the Academy of personalities with outstanding merits in the field of cultural and artistic creativity, are submitted to the Presidency of the Academy, after the respective section has given its recommendations for these candidates.

The proposals for the admission of the honorary members to the Assembly are made by the Presidency of the Academy.

### ***Article 8***

1. The Academicians who have reached the age of 75 and wish to run for permanent members, submit their request to the Presidency of the Academy.

2. The retired Academicians may participate in projects, and can be supported in conducting research and in having their research published etc.

### ***Article 9***

The admission of the regular members, the permanent members, the associated members and the honorary members is done through secret ballot.

The ballot is valid when there are no fewer than  $\frac{3}{4}$  of its members present in the meeting.

For the admission of the new regular members, the permanent members, the associated members and the honorary members the right to vote is for all members as provided for by the law.

### ***Article 10***

1. The status of the regular member, the permanent member, the associated member and any mandate of the governing bodies based on this status, terminates when the member:

- a) reaches the age of 75;
- b) resigns;
- c) is elected or appointed to executive functions or in political parties or in constitutional bodies;
- ç) is declared disabled to act by final court decision;
- d) is convicted by final court decision for having committed a penal offence;

dh) is dismissed by the two thirds of all the members of the Assembly for acts or derogatory behavior that are not in compliance with the ethics of the member of the Academy. Such acts or derogatory behavior is considered manipulated data or research, the abusive use of data or research of other researchers without permission, or the presentation or publication of false or manipulated data in scientific publications.;

e) Passes away.

2. The status of the permanent member terminates when there is evidence or one of the above cases, with the exception of the provision in letter “a”.

3. The status of the honorary member terminates when there is evidence or one of the above cases, with the exception of the provision in letter “a” and “c”.

### ***Article 11***

The procedures for the vacant seats created because of the termination of the function as provided in the paragraph 1 of the Article 10, start no later than two months from the date of the termination of this function for the case referred to in letter “a” and no later than 30 days from the date of the termination of this function for the case referred to in letters “b”, “c”, “ç”, “d”, “dh” and “e” of paragraph 1 of the Article 10.

### ***Article 12***

1. The status of regular members, permanent members or associated members of the Academy, does not mean a full time occupation and paid job in the Academy.

2. The members of the Academy with full time paid job are the members of the Presidency and the heads of the Sections.

3. The regular members of the Academy with permanent residence in the Republic of Albania, who have a job, in addition to the salary receiving for their job, receive a monthly allowance for the title “Academician” to the amount as provided for by the Decision of the Council of Ministers. After they retire in their respective jobs, in addition to the pension, they also receive the monthly allowance for the title “Academician”.

4. The budget of the Academy covers the allowances for the title “Academician” and supports the scientific activity of the Academicians.

#### **IV**

### **The Governance of the Academy of Sciences**

#### ***Article 13***

The governing bodies of the Academy are the Assembly, the Executive Council and the Presidency of the Academy.

#### ***Article 14***

The Assembly is the highest governing body of the Academy.

The Assembly convenes at least twice a year. It also convenes when this is demanded by ten (10) of its members.

In the Assembly’s meeting, depending on the case, there may be invited other persons, except as otherwise provided in this statute .

The regular members, the permanent members and the associated members have voting rights for taking decisions as provided in the law.

The regular, the permanent and the associated members have the responsibility to attend the meeting of the Assembly. In cases when the Assembly members, fail to attend the Assembly meetings consecutively for one year, without a justification, the Presidency shall take the decision, to discontinue the financial payment assigned for the title “Academician” for the following year

**(Amended by Decision No. 15, of 30 June 2017 of the ASA Assembly)**

#### ***Article 15***

The Assembly examines, discusses and approves the main directions of the scientific activities of the Academy, decides on other important issues of scientific and administrative nature; approves the statute and

amendments to its content; elects its new regular member, permanent members associated members and honorary members; elects the presidency and the heads of the sections; discusses and approves the reports submitted by the presidency on the general activity of the Academy; discusses issues of the perspective development of the science in the country and submits proposals to the respective bodies.

#### ***Article 16***

The meeting agenda of the Assembly is drafted by the Presidency and is approved by the Assembly

The Assembly takes decisions when the majority of its members are present. In the cases when the Assembly elects its members and governing bodies, the meetings of the Assembly are valid provided that at least  $\frac{3}{4}$  of its members are present.

All issues are settled and decided upon by the Assembly through open vote and with the majority of members present in the meeting, except as otherwise provided for by this statute. The approval of the statute and amendments to it are done when this is voted in favor by at least two thirds of the members of the Assembly.

#### ***Article 17***

The Assembly elects, through secret ballot, for a four-year mandate, the President of the Academy and the Deputy President, and for a five-year mandate, the Scientific Secretary and the heads of the Sections.

The President, the Deputy President and the Scientific Secretary compose the Presidency of the Academy. The Presidency of the Academy shall have representation of both sections.

The Executive Council is composed of five members: the President, the Deputy President, the Scientific Secretary and the chairpersons of the sections.

The President of the Academy chairs the Executive Council.

#### ***Article 18***

The President of the Academy shall be from the regular members or the permanent members of the Academy.

dhe “*Formular vetëdeklarimi*”, me anë të të cilit deklarojnë mosekzistencën e shkaqeve për të kandiduar, për të mos u zgjedhur ose emëruar sipas ligjit Nr. 138/2015 “*Për garantimin e integritetit të personave që zgjidhen, emërohen ose ushtrojnë funksione publike*”. **(Amenduar me Vendimin Nr. 15, datë 30 qershor 2017 të Asamblesë së ASH-së)**

**The candidate for the ASA President,, prior to his/her being elected, shall complete the “Application Form to provide information for the officials prior to their nomination/election at high public posts” .** (pursuant to the Article 29, point 1, letter gj, of the law no. 45/2015 “*On the right to information on the Documents of the State Security of the People’s Socialist Republic of Albania*”), and the “*Self-declaration Form*”, through which they declare the lack of causes that prohibit running for the post, pursuant to the Law No. 138/2015 “*On the guarantees for the integrity of the elected or nominated officials, or those who are in public functions*”  
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He or she is elected by the Assembly directly and through secret ballot. The academician candidate shall be elected President by the absolute vote (50%+1) of all the members of the Academy. In the cases when none of the candidates wins the absolute majority of the members of the Assembly, the voting is repeated with the two candidates who have won most votes. In the case when the second voting produces no winning candidate with the absolute majority of the votes, then applies the principle of the simple majority (at least 50%+1) of the votes of the present Assembly members.

The elected President of the Academy is appointed by the Decree of the President of the Republic.

### **Article 19**

The Deputy President, the Scientific Secretary and the heads of the sections are elected directly through secret ballot by the Assembly, from candidates who are regular members, permanent members or associated members.

**The candidates for the ASA Vice-President, Scientific Secretary and Chairpersons of the ASA Sections, prior to their being elected, shall complete the “Application Form to provide information for the officials prior to their nomination/election at high public posts” .** (pursuant to the Article 29, point 1, letter gj, of the law no. 45/2015 “*On the right to information on the Documents of the State Security of the People’s Socialist Republic of Albania*”), and the “*Self-declaration Form*”, through which they declare the lack of causes that prohibit running for the post, pursuant to the Law No. 138/2015 “*On the guarantees for the integrity of the elected or nominated officials, or those who are in public functions*”

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The procedures of the voting and the validity of the election results are the same as for the election of the President of the Academy.

The President, the Deputy President, the Scientific Secretary and the heads of the sections may be elected for a second mandate in the same position, but this can not be consecutive.

### ***Article 20***

In the situation when the position of the President of the Academy is vacant earlier than the time of the termination of the mandate, the new President is elected for the procedure as provided for in the articles 17 and 18.

The same is applied for the rest of the members of the Presidency, as provided for in the procedure described in the Article 19.

### ***Article 21***

The Executive Council fulfils and accomplishes the decisions taken by the Assembly; discusses important scientific and administrative issues and takes the necessary decisions. The Executive Council reports to the Assembly about its whole activity.

The decisions of the Executive Council are taken by open voting and with the majority of the members present in the meeting.

### ***Article 22***

The Presidency of the Academy organizes, directs and coordinates the activity of the Academy; establishes relations and signs cooperation agreements with research institutions at home and abroad; decides on the meeting of the Assembly; approves the allocation of the budget after the fields of the activities of the Academy.

The President of the Academy represents the Academy in its relations with the institutions at home and abroad, maintains the relations with the state bodies, convenes and directs the meetings of the Assembly, of the Executive Council and of the Publication Council.

In all activities and the execution of his or her powers, the President of the Academy is assisted by the Deputy President and the Scientific Secretary. In the absence of the President, the Deputy President of the Academy takes over in all his or her powers and authority.

The Deputy President monitors and coordinates the activities of the sections, approves the programs of their main administrative activities and provides his or her support to the fulfillment of the responsibilities of the sections.

The Scientific Secretary monitors the implementation of the decisions of the Assembly, of the Executive Council and of the Presidency, prepares their meetings, assists in the presentation of the scientific program of the Academy and of the reports on the overall activity of the Academy, relying on the programs and reports submitted by the sections and the other bodies, and monitors the activity of the administrative staff of the Academy.

### ***Article 23***

The Presidency of the Academy has its own staff that operates as provided for in the regulation it approves for this purpose.

## **V**

### **The Sections of the Academy of Sciences**

#### ***Article 24***

1. The Sections of the Academy are scientific bodies, that, in compliance with the decisions of the Assembly, the Executive Council and the Presidency of the Academy, carry out the tasks as provided for in the Law and in the Statute of the Academy.

2. The Sections are divided as follows:

- a) The Section of the Social and Albanian Studies;
- b) The Section of the Natural Technical Studies.

#### ***Article 25***

The Sections of the Academy:

a) guide, organize, coordinate and monitor the scientific activity in the respective scientific fields they cover;

b) monitor the situation and the development of the sciences they cover and do research into, and present the development perspectives of these sciences, submit proposals to establish scientific institutes and centers, or to set up specific groups for interdisciplinary research, to set up research commissions for certain important problems or issues, by engaging external experts as well;

c) submit proposals and take the necessary measures to organize congresses, conferences, scientific symposia and workshops at national and international level for interdisciplinary issues;

ç) define the basic criteria for the academic publication in their specialty; publish specialized scientific journals, and the editorial boards of these journals shall operate under the authority of the sections and are chaired by the heads of the respective section;

d) Determine the allocation of the publications;

dh) discuss and recommend regarding the publication of the academic works in their respective field of science;

e) discuss and provide preliminary recommendation for the candidates who run for regular members and associated members of the Academy.

#### ***Article 26***

The Sections is composed of the regular members, the permanent members and the associated members in the perspective fields of science. The Scientific Secretary of the Section is part of the Academy staff and shall be from candidates holding the scientific title “Professor”. In the meeting of the Section, there may be invited external researchers, depending n the issues to be discussed.

The decisions in the meetings of the Section are taken through open voting and by the simple majority of the Section members, except as otherwise provided for in the Law, in the sub-law.

As a rule, the Section convenes three-four times a year, depending on the issues to be dealt with.

#### ***Article 27***

The Section is chaired by its Head.

The Head of the Section convenes and directs the meetings of the Section.

#### ***Article 28***

Under the Academy, operates the Council of Publication and the administrative support unit. The President of the Academy is the Chair of the Publication Council.

#### ***Article 29***

Part of the Academy is the specialized scientific Library and the Documentation Center.

### **VI**

#### **The support of the scientific activity and the financial resources**

#### ***Article 30***

1. The Academy is a state budget institution and its financing is done from the following resources:

- a) The state budget;
- b) The technical-scientific services provided to legal or physical persons out of its framework;
- c) The applications, the donations or gifts, the subsidies or sponsorship.

2. The income as provided for in the letters “b” and “c” of paragraph 1 of this Article, is used pursuant to the provisions in the legal and sublegal acts.

3. Any Academician may apply for support to research projects. The project application is submitted t the respective section, which forwards it

to the Presidency together with its evaluation of the project. The section is not entitled to take a decision on the financing of the project. The project evaluation is done by a section member and an external researcher who is not a member of the Academy.

4. The Assembly of the Academy examines the submitted evaluations from the sections and decides on their financing through open voting.

5. At the end of each year, the Academy prepares the detailed financial report, which becomes part of the annual report of the Academy's activity.